
Town of Sedgwick

Meeting Agenda

Monday, August 12, 2024, 6:00PM

Public Comments Information

If you wish to address the Board of Trustees, there is a "Comment from the Public" scheduled time. Comments on Agenda items will be allowed following the presentation or Board deliberation. Your comments will be **limited to three (3) minutes** and can only speak once on any motion or agenda item.
Monthly staff reports to the board are not open for comments.

- I. **Call to Order**
- II. **Pledge Allegiance**
- III. **Approve Agenda**
- IV. **Approve of Minutes from last Meeting(s)**
- V. **Approve of Bills**
- VI. **Comments from the public**
- VII. **Monthly Reports**
 - o Clerk's Office
 - i. Audit Extension submitted
 - o Maintenance
 - o Mayor
 - o Board of Trustees
- VIII. **New Business**
 - o **High Plainz Strains** – Retail Marijuana Cultivation License Renewal.
 - o **GMS In-Person** presentation on the Current Status of the Sewer Project.
 - i. Resolution 24-6 for WWTF Loan pay down
 - o **Dolores & John Sintas** – Store Front on Residential Property
 - o **Resolution 24-5** - Lease Rates for Town Trash Truck
- IX. **Old Business**
 - o Harvest Festival
 - i. Custom Street Flags?
- X. **Executive Session (If needed)**
- XI. **Call to Adjourn**



Updated by Heather Moore

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Heather Moore, Town Clerk, 29 Main Ave, Sedgwick, CO 80749, Phone (970) 463-8814, or FAX (970) 463-5537. At least a 48 hour advance notice prior to the scheduled meeting would be appreciated so that arrangements can be made to locate the requested auxiliary aid(s).

**Town of Sedgwick
Record of Proceedings
July 8th, 2024**

Members Present: Danny Smith, Darrin Tobin, Dale Jones, Peggy Owens, Bailey Nail.

Employees Present: Heather Moore, Richard Kehm, Kim Quayle

Call to Order: The Town Board met in regular session. A quorum was verified, and the meeting was called to order at 6:00 pm by Mayor Danny Smith

Roll Call Mayor Danny Smith Here

| | | | |
|---------------|------|--------------|------|
| Traci Sanchez | Here | Bailey Nail | Late |
| Peggy Owens | Here | Roger Munson | Here |
| Dale Jones | Here | Darrin Tobin | Here |

Approval of Agenda

Motion: Approval of Agenda

Traci Sanchez made a motion to approve the agenda; Darrin Tobin seconded, all in favor; none opposed, motion carried.

Approval of Minutes

- No correction

Motion: Approve the minutes

Dale Jones made a motion to approve the minutes; Peggy Owens seconded, all in favor; none opposed, motion carried.

Bills (Published in Julesburg Advocate)

- We did receive notice from GMS, that a Grant for the Design and Engineering has been partially funded in our bank account, and GMS would like a payment for that amount to be issued in the amount of \$240,000

Motion: Bills Roll Call Vote

Traci Sanchez made a motion to pay the bills and add the GMS bill in the amount of \$240,000, Peggy Owens seconded. (Roll Call: All Voted for, None Against) motion carried.

Public Comments – reminded they will have 3mins.

- Lupe Cassias – Asked for update on codification process. Do we have any updated Zoning for any of the new construction going on in Town.
 - Clerk responded that the process has been completed and available for review.

Clerk's Office

- Bleachers have shipped, Danny spoke with Larry at the Ditch Company, and they are willing to assist us again to get them unloaded.
 - Discussion on who will build the Bleachers. One idea is the FFA or hiring someone to build them this time was considered.
- PCTelcom sent in their lease payment along with their past due payments so they are all up-to-date.
- GMS Sewer Project updates.
 - Easement through the Railroad property has been received, with the permit fee for \$5000.

- CDOT Easement is Completed
- Currently waiting for the Easement through HV Ranch property.
 - *They counter offered to ask for their fence line to be rebuilt with 5 wire fencing and a gate at the Northeast end of the property. The cost of this is around \$10,000. (Along with the free water for the use of watering pastured cattle on the property.)*

Motion:

Dale Jones made a motion to allow GMS to negotiate the deal with HV Ranch to ask for the removal of the easement at the Rodeo Grounds in exchange with accepting the offer to build the fence line along CR15 and down 40' of CR28; Roger Munson seconded, all in favor; none opposed, motion carried.

Maintenance

- We need to buy some more Mosquito spray. 3 or more jugs will save us on shipping fees.

Mayors Report

- Painting has been coming along at the Rodeo Arena
- Met with Lupe last week so she could express some areas she felt needed attention, the list is here for you to view.
 - I feel most of the items have already been brought to the Board. If you have any questions you can come to me.
 - Lupe Spoke to the Board about the list and would like to Rebuttal it. She didn't know that the Mayor was going to share it with the whole board. It wasn't meant to be a negative thing.
- The tree removal grant is being lowered to 5 dead trees that are the most concerning to start on. And they mentioned that we pay for it up front and the Grant will refund our funds. She is still saying its any tree in town that posses a hazard, even on private property.

Board of Trustees

- **Dale Jones**
 - After talking with Danny about the concerns from Lupe, one item I am addressing. I have started going house to house asking residents if they have concerns or complaints they wish to express. And I have not received any negative comments yet.
 - One item I think we should look at is getting Board Members paid for their services. I know this won't take effect until the next board, so it won't benefit us.
 - Other board members spoke up for and against it. But the majority said that they knew that they were coming on as a volunteer board member and didn't need to be paid.
 - Some thought that it would help entice future people to run for the Board.
 - *Clerk asked if this item should be added to next month's agenda*
 - Majority of the kids I have talked with like the idea for a basketball court.
 - I think we should start charging Julesburg to use our Trash Truck.
 - *Clerk asked if this item should be added to next month's agenda,*

New Business

- **Rhonda Graham**
 - There are steps that have be taken to move the town from a Main Street Affiliate to a Member. Being a member opens a few more doors for funding.
 - I am willing to help the town with the process as I am currently working with Julesburg on this.

Old Business

• **Sedgwick Harvest Festival**

- Working with iHeart Radio and the estimate to advertise on this region of iHeart Radio will cost around \$1200. They are matching us at \$600 the rest we will cover.
- Neta Olson's plaque should have something about her 100th birthday along with us doing our 100th-harvest festival. Maybe look at an option for the family to ride on a trailer with her with hay bales for them to sit on.
- Dale talked about a guy John that does country poetry and cooks cast iron cobbler. Might be cool to have him here for the Rodeo, but the concern is taking from the wrestling team concession stand. And the others that are already going to be here. We have 14 vendors attending as it is.

Meeting Adjourned:

Motion:

At 7:03pm, Dale Jones made a motion to adjourn, Roger Munson seconded, all were in favor, motion carried.

Mayor

Attest: Town Clerk

SEAL

Town of Sedgwick
SPECIAL MEETING

July 26th, 2024

Members Present: Peggy Owens, Roger Munson, Darrin Tobin, Dale Jones, Traci Sanchez, Bailey Nail

Employees Present: Heather Moore and Kim Quayle

Town attorney: Present via Conference Phone.

Call to Order: The Town Board met in Special session. A quorum was verified, and the meeting was called to order at 8:00am by Mayor Danny Smith

Roll Call **Mayor Danny Smith** **Here**

| | | | |
|---------------|------|--------------|------|
| Traci Sanchez | Here | Bailey Nail | Here |
| Peggy Owens | Here | Roger Munson | Here |
| Dale Jones | Here | Darrin Tobin | Here |

A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OS SEDGWICK, SEDGWICK COUNTY, COLORADO TO MAKE A DECISION ON WHO AND COST OF ASSEMBLING NEW BLEACHERS LOCATED AT SEDGWICK RODEO GROUNDS

- Two Bids were received for the assembly of the bleachers. One was by Buettenback Construction for \$7500 and the Second was by Eddie Sanchez for \$6250.
- Board discussed the two options
 - Discussion points – concern that Eddie doesn’t have Insurance currently. And the guarantee he is not building it on the Town Time since he is an Employee and will be not acting as an employee in this situation. The attorney said this could be a little risky and it’s a murky situation.
 - Board Member Dale mentioned that Jo Buettenback is already ready with insurance and is on site. He also mentioned that Jo wasn’t that interested in doing it, and if Joe left the site with tools that he would not be interested in returning.
 - Board Member Darren asked if there is a guaranteed completion date.
 - Town Clerk attempted to contact Joe Buettenback by phone and was not successful. The Board was informed that we already have Joe’s Insurance on file.
 - The Bid from Eddie had a completion date in his bid of August 15th.
 - Deputy Clerk contacted Eddie by phone to ask about Liability Insurance.
 - Eddie was able to guarantee that the town would be listed certificate holder on the insurance first thing Monday if he gets the job.

Motion:

Bailey Nail made a motion to accept the bid from Eddie Sanchez subject to him getting the insurance coverage and proof to town hall by Monday 8/29/24; Darrin Tobin seconded, with Peggy and Rodger in favor; Traci Sanchez Abstained, none opposed, motion carried.

Meeting Adjourned:

Motion:

At 8:18am, Dale Jones made a motion to adjourn, Bailey Nail seconded, all were in favor, motion carried.

Mayor

Attest: Town Clerk

SEAL

3:53 PM
08/06/24
Accrual Basis

Town of Sedgwick
Trial Balance
As of July 31, 2024

| | Jul 31, 24 | |
|---|---------------------|-------------|
| | Debit | Credit |
| 1021 · Cash on Hand | 117.09 | |
| 1022 · Points West Bank Checking | 282,501.72 | |
| 1029 · Savings:1030 · Points West:1031 · 9240 | 26,793.54 | |
| 1029 · Savings:1034 · Cash in Savings - Lottery | 10,918.33 | |
| 1029 · Savings:1040 · Points West Bank:1043 · Water Surcharge Account | 105,091.75 | |
| 1029 · Savings:1050 · Equitable Savings:1051 · 05-4505160 | 40,037.01 | |
| 1070 · COLOTRUST:1071 · General Fund #2 - Water Plus | 1,154,398.07 | |
| 1070 · COLOTRUST:1072 · General Fund #4 - General Plus | 1,117,505.79 | |
| 1070 · COLOTRUST:1073 · General Fund #3 - CIP Plus | 1,216,876.53 | |
| 1070 · COLOTRUST:1074 · General Fund #1 - Sewer CIP | 1,499,234.86 | |
| 1081 · Cash - County Treasurer | 238.98 | |
| TOTAL | 5,453,713.67 | 0.00 |

Town of Sedgwick
Profit & Loss
 July 2024

| | Jul 24 |
|--|------------|
| Ordinary Income/Expense | |
| Income | |
| 4122 · Current Property Taxes | 1,398.56 |
| 4142 · Specific Ownership Taxes | 318.49 |
| 4152 · Interest on Taxes | 5.96 |
| 4172 · Sales Tax | 15,666.86 |
| 4212 · Cigarette Tax | 19.39 |
| 4222 · Road and Bridge | 454.99 |
| 4232 · Motor Vehicle | 195.89 |
| 4300 · Utilities Clearing | -11,782.21 |
| 4323 · Water Sales | 13,084.57 |
| 4333 · Sewer Sales | 6,604.65 |
| 4386 · Trash Collections | 4,836.50 |
| 4392 · Other Income | |
| 4392.1 · Occupation Tax | 50,711.28 |
| 4392.2 · Excise Tax | 1,428.20 |
| 4392.3 · State of Colorado | 11,718.78 |
| 4392.4 · Lodging Tax | 100.00 |
| 4392 · Other Income - Other | 4,550.00 |
| Total 4392 · Other Income | 68,508.26 |
| 4393 · Other Income | 0.00 |
| 4412 · Highway Use Tax | 1,248.76 |
| 4422 · License Fees | 120.00 |
| 4802 · Interest Income | 22,456.37 |
| 7353 · Grant-Sewer Project | 240,000.00 |
| Total Income | 363,137.04 |
| Gross Profit | 363,137.04 |
| Expense | |
| 6002 · County Treasurer's Fees | 39.18 |
| 6032 · Office Expense - GG | 165.00 |
| 6042 · Professional Services - GG | 172.00 |
| 6052 · Insurance and Bonds - GG | 2,043.20 |
| 6062 · Supplies and Maintenance - GG | 576.97 |
| 6072 · Telephone - GG | 230.85 |
| 6092 · Miscellaneous - GG | 5,878.75 |
| 6102 · Utilities - TH - GG | 258.80 |
| 6142 · Street Lighting | 212.41 |
| 6162 · Street Maintenance | 420.00 |
| 6492 · Miscellaneous - Park | 780.00 |
| 7063 · Supplies & Maintenance - Water | 370.00 |
| 7073 · Utilities - Water | 458.74 |
| 7093 · Miscellaneous - Water | 360.95 |
| 7163 · Supplies and Maintenance - Sewe | 108.40 |
| 7173 · Utilities - Sewer | 63.85 |
| 7346 · Landfill - Trash | 607.37 |
| 7366 · Supplies and Maintenance - Tras | 179.58 |
| 7702 · Capital Outlay - GF | 18,508.50 |
| 7703 · Capital Outlay | |
| 7703.2 · New Sewer System | 245,000.00 |
| Total 7703 · Capital Outlay | 245,000.00 |
| 7800 · Salaries Clearing | |
| 7806 · Salary-Ed Smith Jr. | 72.10 |
| 7809 · Salary-Richard M Kehm | 4,097.03 |
| 7815 · Salary-Heather Moore | 2,472.42 |
| 7820 · Salary - Kim E Quayle | 1,422.65 |
| 7824 · -Salary - Caiden J Smith | 547.96 |
| 7825 · Salary-Eduardo Sanchez | 2,607.94 |
| 7800 · Salaries Clearing - Other | 325.18 |
| Total 7800 · Salaries Clearing | 11,545.28 |
| 7990 · Supplies and Maint. - Clearing | 70.29 |

3:53 PM
08/06/24
Accrual Basis

Town of Sedgwick
Profit & Loss
July 2024

| | <u>Jul 24</u> |
|------------------------------------|-------------------------|
| 7994 · Utilities - Clearing | 53.69 |
| 7995 · Payroll Taxes - Clearing | 511.03 |
| Total Expense | <u>288,614.84</u> |
| Net Ordinary Income | 74,522.20 |
| Other Income/Expense | |
| Other Expense | |
| 7612 · Grant Funds - Park Expenses | 0.00 |
| 7896 · Insurance Clearing | 4,017.05 |
| 8343 · Grant Expense - Local | 0.00 |
| Total Other Expense | <u>4,017.05</u> |
| Net Other Income | <u>-4,017.05</u> |
| Net Income | <u><u>70,505.15</u></u> |

Town of Sedgwick
Check Detail
 July 9 through August 12, 2024

| Num | Name | Memo | Account | Paid Amount |
|-------|------------------|--|---------------------------------|-------------|
| | Aflac | Aflac Insurance (Partial Paid by Town) | 1022 · Points West Bank Ch... | |
| | | Aflac Insurance (Partial Paid by Town) | 7800 · Salaries Clearing | -325.18 |
| TOTAL | | | | -325.18 |
| | IRS | Auto Withdraw | 1022 · Points West Bank Ch... | |
| | | Auto Withdraw | 7995 · Payroll Taxes - Clearing | -2,631.64 |
| TOTAL | | | | -2,631.64 |
| | | Service Charge | 1022 · Points West Bank Ch... | |
| | | Service Charge | 6092 · Miscellaneous - GG | -40.00 |
| TOTAL | | | | -40.00 |
| 13294 | GMS | Design and Engineering for the Sewer Project (Partial Payment) | 1022 · Points West Bank Ch... | |
| | | Design and Engineering for the Sewer Project (Partial Payment) | 7703.2 · New Sewer System | -240,000.00 |
| TOTAL | | | | -240,000.00 |
| 13295 | Heather M. Moore | | 1022 · Points West Bank Ch... | |
| | | Reimbursement from Ace Hardware to purchase Paint for metal railing a... | 6062 · Supplies and Mainten... | -421.22 |
| TOTAL | | | | -421.22 |
| 13296 | Richard M. Kehm | Payroll | 1022 · Points West Bank Ch... | |
| | | Payroll | 7809 · Salary-Richard M Kehm | -4,097.03 |
| | | Social Security | 7995 · Payroll Taxes - Clearing | |
| | | Medicare | 7995 · Payroll Taxes - Clearing | |
| | | Federal | 7995 · Payroll Taxes - Clearing | |
| | | Colorado W/H | 7995 · Payroll Taxes - Clearing | |
| | | AFLAC | 7995 · Payroll Taxes - Clearing | |
| TOTAL | | | | -3,302.96 |
| 13297 | Heather M. Moore | | 1022 · Points West Bank Ch... | |
| | | Payroll | 7815 · Salary-Heather Moore | -2,623.99 |
| | | Social Security | 7995 · Payroll Taxes - Clearing | |
| | | Medicaid | 7995 · Payroll Taxes - Clearing | |
| | | Federal | 7995 · Payroll Taxes - Clearing | |
| | | Colorado | 7995 · Payroll Taxes - Clearing | |
| | | AFLAC | 7995 · Payroll Taxes - Clearing | |
| TOTAL | | | | -2,215.84 |
| 13298 | Kim E. Quayle | Payroll | 1022 · Points West Bank Ch... | |
| | | Payroll | 7820 · Salary - Kim E Quayle | -1,585.35 |
| | | Social Security | 7995 · Payroll Taxes - Clearing | |
| | | Medicare | 7995 · Payroll Taxes - Clearing | |
| | | Federal | 7995 · Payroll Taxes - Clearing | |
| | | Colorado | 7995 · Payroll Taxes - Clearing | |
| | | AFLAC | 7995 · Payroll Taxes - Clearing | |
| TOTAL | | | | -1,186.72 |
| 13299 | Caiden J Smith | Payroll | 1022 · Points West Bank Ch... | |
| | | Payroll | 7824 · -Salary - Caiden J Smith | -410.97 |
| | | Social Security | 7995 · Payroll Taxes - Clearing | |
| | | Medicaid | 7995 · Payroll Taxes - Clearing | |
| | | Colorado | 7995 · Payroll Taxes - Clearing | |
| TOTAL | | | | -377.53 |

**Town of Sedgwick
Check Detail
July 9 through August 12, 2024**

| Num | Name | Memo | Account | Paid Amount |
|-------|--------------------------|--------------------------------------|---------------------------------|-------------|
| 13300 | Eduardo Sanchez | Payroll | 1022 · Points West Bank Ch... | |
| | | Payroll | 7825 · Salary-Eduardo Sanch... | -2,965.57 |
| | | Social Security | 7995 · Payroll Taxes - Clearing | |
| | | Medicare | 7995 · Payroll Taxes - Clearing | |
| | | Federal | 7995 · Payroll Taxes - Clearing | |
| | | Colorado | 7995 · Payroll Taxes - Clearing | |
| | | AFLAC | 7995 · Payroll Taxes - Clearing | |
| TOTAL | | | | -2,339.86 |
| 13301 | Samantha R. Bodendorfer | Payroll | 1022 · Points West Bank Ch... | |
| | | Payroll | 7800 · Salaries Clearing | -410.54 |
| | | Social Security | 7995 · Payroll Taxes - Clearing | |
| | | Medicaid | 7995 · Payroll Taxes - Clearing | |
| | | State | 7995 · Payroll Taxes - Clearing | |
| TOTAL | | | | -377.14 |
| 13302 | AC-DC Water Works LLC | ORC Services | 1022 · Points West Bank Ch... | |
| | | ORC Monthly Contract Services (July) | 7063 · Supplies & Maintenanc... | -350.00 |
| TOTAL | | | | -350.00 |
| 13303 | Bent Wrench Garage | | 1022 · Points West Bank Ch... | |
| | | Water Pump in Pickup. | 6062 · Supplies and Mainten... | -348.04 |
| TOTAL | | | | -348.04 |
| 13304 | Buettenback Construction | | 1022 · Points West Bank Ch... | |
| | | Rodeo Grounds Bleacher Pads | 7702 · Capital Outlay - GF | -18,508.50 |
| TOTAL | | | | -18,508.50 |
| 13305 | CEBT | | 1022 · Points West Bank Ch... | |
| | | Employee Health Insurance Sept. | 6052 · Insurance and Bonds -... | -1,021.60 |
| TOTAL | | | | -1,021.60 |
| 13306 | CenturyLink | 334021765 | 1022 · Points West Bank Ch... | |
| | | Phone lines and Fax line | 6072 · Telephone - GG | -230.85 |
| TOTAL | | | | -230.85 |
| 13307 | Colorado Dep of Revenue | | 1022 · Points West Bank Ch... | |
| | | 2024 2nd Qt | 7995 · Payroll Taxes - Clearing | -1,127.00 |
| TOTAL | | | | -1,127.00 |
| 13308 | Colorado Rural Water | Annual Membership | 1022 · Points West Bank Ch... | |
| | | Annual Membership 2024 | 7093 · Miscellaneous - Water | -200.00 |
| TOTAL | | | | -200.00 |
| 13309 | Colorado State Treasurer | | 1022 · Points West Bank Ch... | |
| | | 2024 1st & 2nd quarter State FICA | 7995 · Payroll Taxes - Clearing | -118.12 |
| TOTAL | | | | -118.12 |
| 13310 | Eddie Sanchez | | 1022 · Points West Bank Ch... | |
| | | Rodeo Grounds Bleacher Assembly. | 6462 · Supplies and Mainten... | -6,250.00 |
| TOTAL | | | | -6,250.00 |

2:21 PM
08/12/24

Town of Sedgwick
Check Detail
July 9 through August 12, 2024

| Num | Name | Memo | Account | Paid Amount |
|-------|-----------------------------|--|----------------------------------|-------------|
| 13311 | Fetzer Electric | | 1022 · Points West Bank Ch... | |
| | | Run Electrical From Town Hall to stop sign. | 7063 · Supplies & Mainten... | -642.12 |
| TOTAL | | | | -642.12 |
| 13312 | Helena | | 1022 · Points West Bank Ch... | |
| | | Showdown 2 - 2.5gals | 6062 · Supplies and Mainten... | -93.75 |
| TOTAL | | | | -93.75 |
| 13313 | Highline Electric Ass'n | | 1022 · Points West Bank Ch... | |
| | | Water Pump -66552 | 7073 · Utilities - Water | -431.74 |
| | | New Shop - 8280879 | 7994 · Utilities - Clearing | -49.81 |
| | | New Town - 822186 | 6102 · Utilities - TH - GG | -101.55 |
| | | Museum - 8426371 | 6102 · Utilities - TH - GG | -47.23 |
| | | Pump #2 - 40915 | 7073 · Utilities - Water | -156.40 |
| | | Street Lights -41680 | 6142 · Street Lighting | -205.23 |
| | | Sewer - 62657 | 7173 · Utilities - Sewer | -63.71 |
| | | Rodeo Grounds | 6102 · Utilities - TH - GG | -40.00 |
| | | Community Center | 6102 · Utilities - TH - GG | -78.52 |
| TOTAL | | | | -1,174.19 |
| 13314 | IDEAL Linens & Uniform | | 1022 · Points West Bank Ch... | |
| | | Community center Linens and rugs for Town Hall | 7990 · Supplies and Maint. - ... | -123.57 |
| TOTAL | | | | -123.57 |
| 13315 | Jesse Lerud | | 1022 · Points West Bank Ch... | |
| | | Set up Utility desk for Secure Remote Access | 6032 · Office Expense - GG | -85.00 |
| TOTAL | | | | -85.00 |
| 13316 | Journal Office | | 1022 · Points West Bank Ch... | |
| | | Copy machine fees | 6032 · Office Expense - GG | -40.00 |
| TOTAL | | | | -40.00 |
| 13317 | Julesburg Family Market | Account# 8814 | 1022 · Points West Bank Ch... | |
| | | Hardware, Paint and supplies | 6062 · Supplies and Mainten... | -312.29 |
| TOTAL | | | | -312.29 |
| 13318 | Kelly, P.C. | | 1022 · Points West Bank Ch... | |
| | | Legal Fees - Regular | 6042 · Professional Services ... | -172.00 |
| TOTAL | | | | -172.00 |
| 13319 | Kuskie Oil | | 1022 · Points West Bank Ch... | |
| | | Threaded Stem, 1200/1400R24 | 6062 · Supplies and Mainten... | -62.00 |
| TOTAL | | | | -62.00 |
| 13320 | Liittjohann Kauffman & P... | | 1022 · Points West Bank Ch... | |
| | | qtr payroll taxes, W2s and 1099s | 6042 · Professional Services ... | -375.00 |
| TOTAL | | | | -375.00 |
| 13321 | Points West Cardmember... | | 1022 · Points West Bank Ch... | |
| | | Office Supplies, Subscription Renewals and Postage | 6032 · Office Expense - GG | -820.53 |
| | | | 6062 · Supplies and Mainten... | -442.57 |
| TOTAL | | | | -1,263.10 |

2:21 PM
08/12/24

Town of Sedgwick
Check Detail
July 9 through August 12, 2024

| Num | Name | Memo | Account | Paid Amount |
|-------|------------------------------|--|----------------------------------|-------------|
| 13322 | Power Manager | | 1022 · Points West Bank Ch... | |
| | | Envelopes and Paper | 7093 · Miscellaneous - Water | -360.95 |
| TOTAL | | | | -360.95 |
| 13323 | Ritcheys' Redi-Mix Concr... | | 1022 · Points West Bank Ch... | |
| | | Concrete for Pats at the Rodeo Grounds | 6092 · Miscellaneous - GG | -5,838.75 |
| | | Granit for the Drain Pans on Main St | 6162 · Street Maintenance | -420.00 |
| TOTAL | | | | -6,258.75 |
| 13324 | S & W Auto Supply | No bills since February!???? | 1022 · Points West Bank Ch... | |
| | | Hydro Oil | 7990 · Supplies and Maint. - ... | -70.29 |
| TOTAL | | | | -70.29 |
| 13325 | Sapp Bros. Petroleum | | 1022 · Points West Bank Ch... | |
| | | Pre Pay 2023 -2024 Propane for 3500 gal @ \$1.65 | 6102 · Utilities - TH - GG | -5,731.25 |
| | | Unleaded Fuel | 7990 · Supplies and Maint. - ... | -1,095.95 |
| | | Diesel Fuel | 7990 · Supplies and Maint. - ... | -745.49 |
| TOTAL | | | | -7,572.69 |
| 13326 | Sedgwick county Ambula... | | 1022 · Points West Bank Ch... | |
| | | AED Certification, Replace expired pads | 6062 · Supplies and Mainten... | -151.99 |
| TOTAL | | | | -151.99 |
| 13327 | Sedgwick County Lumber | | 1022 · Points West Bank Ch... | |
| | | Paint Supplies | 6162 · Street Maintenance | -170.12 |
| TOTAL | | | | -170.12 |
| 13328 | Sedgwick County Sales | Landfill Fees | 1022 · Points West Bank Ch... | |
| | | Landfill Fees | 7346 · Landfill - Trash | -607.37 |
| TOTAL | | | | -607.37 |
| 13329 | Usa Blue Book | | 1022 · Points West Bank Ch... | |
| | | Gloves & Misc | 7163 · Supplies and Mainten... | -108.40 |
| TOTAL | | | | -108.40 |
| 13330 | Valley Repair | | 1022 · Points West Bank Ch... | |
| | | Welding | 7366 · Supplies and Mainten... | -179.58 |
| TOTAL | | | | -179.58 |
| 13331 | Van Diest Supply Company | | 1022 · Points West Bank Ch... | |
| | | BioMist additive | 6492 · Miscellaneous - Park | -780.00 |
| TOTAL | | | | -780.00 |
| 13332 | Littjohann Kauffman & P... | | 1022 · Points West Bank Ch... | |
| | | HUTF Report | 6042 · Professional Services ... | -550.00 |
| TOTAL | | | | -550.00 |
| 13333 | Northeast colorado health... | Bacteria Test | 1022 · Points West Bank Ch... | |
| | | Water Bacteria Test | 7063 · Supplies & Maintenan... | -20.00 |
| TOTAL | | | | -20.00 |

2:21 PM

08/12/24

Town of Sedgwick
Check Detail
July 9 through August 12, 2024

| <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Account</u> | <u>Paid Amount</u> |
|------------|------------------------|------------------------|-------------------------------|--------------------|
| 13334 | Prairie Mountain Media | | 1022 · Points West Bank Ch... | |
| | | Advertisement/Postings | 6032 · Office Expense - GG | -96.35 |
| TOTAL | | | | <u>-96.35</u> |

Monday Jul, 01 2024 - Wednesday Jul, 31 2024

5

Users Processed:
 Standard Hours:
 Overtime 1.5x Hours:
 Overtime 2.0x Hours:
 PTO Hours:
 Vacation Hours:
 Sick Hours:
 Holiday Hours:
 Other 1 Hours:
 Other 2 Hours:
 Unpayable/Salaried Hours:

418.94
 0.67
 0.00
 0.00
 7.50
 20.00
 0.00
 0.00
 171.97

Total Fixed Pay: \$11,682.48
 Total Variable Pay: \$0.00
 Total Payroll: \$11,682.48

627.08
 8.00
 619.08

—
 86
 —
 —

Rounding Interval Applied:
 Total Records Processed:
 Records Crossing Dateline:
 Records Qualifying for Shift Differential:
 Records Exceeding Hours Threshold

| | Total Hours | Deduct | 1.0x | 1.5x | 2.0x | SIC | VAC | Hol/UnP/Sal | Pa | Fixed Pay |
|-----------------------------|-------------|---------|--------|------|------|-----|-----|-------------|----|------------|
| Bodenbauer, Samantha | 28.47 | | 28.47 | 1.0x | 2.0x | SIC | VAC | Hol/UnP/Sal | Pa | Fixed Pay |
| | 171.97 | | 171.97 | 1.5x | 2.0x | SIC | VAC | Hol/UnP/Sal | Pa | Fixed Pay |
| Kahn, Richard | 1.0x | | 1.0x | 1.5x | 2.0x | SIC | VAC | Hol/UnP/Sal | Pa | Fixed Pay |
| | 136.50 | | 136.50 | 1.5x | 2.0x | SIC | VAC | Hol/UnP/Sal | Pa | Fixed Pay |
| Moore, Heather | 1.0x | | 1.0x | 1.5x | 2.0x | SIC | VAC | Hol/UnP/Sal | Pa | Fixed Pay |
| | 102.61 | | 102.61 | 1.5x | 2.0x | SIC | VAC | Hol/UnP/Sal | Pa | Fixed Pay |
| Quayle, Kim | 1.0x | | 1.0x | 1.5x | 2.0x | SIC | VAC | Hol/UnP/Sal | Pa | Fixed Pay |
| | 177.09 | (13.00) | 164.09 | 0.67 | | | | 8.00 | X | Fixed Pay |
| Sanchez, Eduardo | | | | | | | | | | Fixed Pay |
| | | | | | | | | | | \$2,965.57 |

Caden Smith - 28.5 hours x \$14.42 = \$410.97

RESOLUTION 24-6

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SEDGWICK, SEDGWICK COUNTY, COLORADO COMMITTING MONIES TO THE WASTEWATER TREATMENT FACILITY AND COLLECTION SYSTEM IMPROVEMENT PROJECT

WHEREAS, the Town of Sedgwick operates municipal water and sewer services; and

WHEREAS, the Board of Trustees has approved plans for a wastewater treatment facility and collection system improvement project (the "Project"); and

WHEREAS, in order to alleviate some of the burden on the Town's citizens with respect to a rate increase for the Project, the Town wishes to allocate and appropriate \$800,000 in Town funds for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SEDGWICK, COLORADO, AS FOLLOWS:

1. The Board of Trustees hereby allocates and appropriates \$800,000 in Town funds to the Town's wastewater treatment facility and collection system improvement project.

INTRODUCED, ADOPTED AND RESOLVED THIS _____ DAY OF _____, 2024.

TOWN OF SEDGWICK, COLORADO

Danny Smith, Mayor

ATTEST:

Heather Moore, Town Clerk

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT, dated this _____ day of _____, 2024, is made and entered into by and between the **TOWN OF SEDGWICK**, a Colorado municipal corporation (“Sedgwick”), and the **TOWN OF JULESBURG**, a Colorado municipal corporation (“Julesburg”).

WHEREAS, pursuant to C.R.S. § 29-1-203, governmental entities may cooperate or contract with one another to provide any function, service, or facility lawfully authorized to each; and

WHEREAS, Sedgwick owns a _____ trash truck (the “Equipment”); and

WHEREAS, Julesburg has requested to borrow the Equipment from Sedgwick for trash collection purposes, and Sedgwick is willing to loan the Equipment to Julesburg as provided herein.

NOW THEREFORE, Sedgwick and Julesburg agree that Sedgwick will loan the Equipment to Julesburg subject to the following conditions:

1. Julesburg may borrow the Equipment from Sedgwick on a first come, first served basis, if the Equipment is not being used or is not scheduled for use by Sedgwick.
2. Julesburg will compensate Sedgwick for its use of the Equipment at the rate of \$ _____ per hour/month.
3. Julesburg shall be responsible for providing, at its expense, fuel and routine operating and preventative maintenance for the Equipment while it is borrowing the Equipment.
4. Julesburg shall take due care in the operation, storage and maintenance of the Equipment. The Equipment shall be used only for its intended purpose. Julesburg shall permit the Equipment to be used only by properly trained employees under adequate supervision.
5. Julesburg shall return the Equipment in substantially the same condition as when it was lent, reasonable wear and tear expected.
6. Julesburg shall provide Sedgwick with proof of liability insurance with Sedgwick named as an additional insured.
7. Julesburg agrees to accept responsibility for any damage to the Equipment, Julesburg’s employees, to third parties, or to property during Julesburg’s use or transport of the Equipment. By agreeing to this provision, neither party waives or intends to waive the limitations on liability or any other provision of the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended.

8. Sedgwick is providing the Equipment "as is" with no representations or warranties, express or implied, including without limitation concerning its condition, merchantability, design, capacity, performance, material, workmanship, or fitness for any particular purpose. Sedgwick disclaims any liability whatsoever for loss, damage, or injury to Julesburg as a result of any defects, latent or otherwise, in the Equipment. Sedgwick shall not be liable to Julesburg for any loss, delay, or damage of any kind or character resulting from defects in or inefficiency of the Equipment or accidental breakage thereof.

9. No provision of this Agreement shall be construed or interpreted to directly or indirectly obligate any party to make any payment in any year in excess of funds appropriated for such purpose in such year or as creating for any party a debt or multiple fiscal year direct or indirect debt or other financial obligation whatsoever within the meaning of Article X, Section 6 or Article X, Section 20 of the Colorado Constitution or any other constitutional or statutory limitation or provision.

10. This Intergovernmental Agreement may be terminated by either party upon thirty (30) days written notice to the other party.

IN WITNESS WHEREOF, the parties here have executed this Agreement to be effective as of the date first above written.

TOWN OF SEDGWICK

Danny Smith, Mayor

ATTEST:

Heather Moore, Town Clerk

TOWN OF JULESBURG

ATTEST:

Town Clerk